

EAI Management Committee teleconference 26/02/20

Minutes

Wolf Geppert opened the telecon. The agenda was approved.

1. BEACON 2020: Programme, status of preparation

The preliminary agenda has been sent out. The programme contains 75 talks and 50 posters so far. Preparations for the event are all on track. We follow the development regarding the Corona virus very closely. At the moment there doesn't seem to be a reason for immediate action.

Registrations are still possible. There are around 40 people that have registered but without accommodation at the hotel.

There will be the following outreach events:

- Round Table on Sunday the 19th after the welcome from the local mayor Sunday afternoon: Wolf suggested the theme "Searching for life in other planets"
- Bingo for adults and kids: First astrobiology release of tombola is almost ready. First draft will soon be distributed for comments. The release is planned for early March. It was suggested to have a test run in the AbGradE event. The tombola also requires some prizes that need to be assigned.
- A show with a rock musician organised by José Caballero. The Local community (ayuntamiento) is also contributing to the event.

2. Administration of future events and meetings

The next meeting will have a commercial registration system, allowing credit card payment. This is done in order to avoid invoices and to streamline a bit the registration process. Receipts from ESF for payments for BEACON 2020 will be sent this week. The Management Committee agreed to proceed with the system for the next events, there will be initial costs to set it up.

3. AbGradE meeting

There have been some cancellations but everything seems within expected parameters. There will be 35 participants. Wolf suggested to send a final reminder for people that might be interested to join.

4. Horizon 2020 Research Infrastructure proposal

The first draft should be ready at the beginning of next week and can be circulated.

As previously suggested by the Management Committee, the Name: ILAST (Investigating Life Across Space and Time) has been chosen.

5. Website and publicity

There has been a team formed for creation of the website which will have its first telecon on the first week of March. The website platform will be Wordpress.

A folder informing about the outreach events will be distributed in La Palma tourist's office.

Social media presence is developing well, we have 1800 followers on Facebook, 750 on Twitter and 250 on LinkedIn. We definitely need further editors for the social media.

6. Activities for 2020 and 2021

The General Assembly will be most likely linked to European Geophysical Union meeting (EGU) in Vienna. Wolf Geppert is in contact with the president of the Planetary and Solar System Sciences, Stephen Mojzsis to hold a special session. The meeting place for the General Assembly itself will be in Vienna but not inside the EGU to avoid to have to pay EGU fees for people coming for the Assembly only.

In autumn there will be a meeting in Sweden to discuss the role and activities of the EAI in the Mars Sample return preparations. ESA seems to be willing to co-organise postdoctoral training with the EAI postdoc training. We are not sure about further developments though. It was suggested to contact head of science of ESA whom Wolf has talked to at the CAB jubilee. There will be a workshop in France in May about Mars entitled "Planet Mars V".

WG leaders are requested to consider possible activities for 2021. There will be a summer school on "Impacts and their role in the evolution of life" in Nördlingen, following very successful events in Saaremaa in 2017 and 2013.

7. Summer school in Torun

The website ready, however the organisers need to undertake some discussions to clarify about possible funding from Europlanet.

8. Preparation of General Assembly

The following preparatory documents are needed:

- a) Report for 2019: Wolf Geppert will prepare a draft
- b) Financial report: The ESF will draft this one
- c) Elect the next management committee: Wolf will take to the WG and PT leaders if they are prepared to throw their hat into the ring for another term. If the current leaders and

coordinators are not prepared to stand again, they will also need to be replaced. The Chair and the vice chairs are prepared continue in their functions.

- d) Board of Trustees. We still need to get nominations from CNRS and CNES. Wolf Geppert has followed up on that.
- e) Amendments to the statutes: It should be stated that legal disputes should be handled according to the law the headquarter of the Host organization of the EAI is located (currently France). We should also draft a resolution or additional articles in the statutes on intellectual property and equality and diversity.

9. Any other business

The German Aerospace Centre has decided to join as a core organization. The Board welcomes them

Wolf Geppert sent a request for each institution to assign an administration contact for EAI matters. This should speed up administrative matters and payments considerably.

Next week a teleconference for the Protoplanetary Disks is to take place to plan further activities.

Wolf will be in Strasbourg before Easter to discuss final issues about BEACON 2020 and the General Assembly.