

Communique from the telecon of the Interim Board of the European Astrobiology Centre on 25 May 2018

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1. Admission of new Board Member

I was proposed to include a person to from the Centro de Astrobiología (CAB) to the interim Board. An invitation letter to the CAB director will be sent.

2. Administration of the EAI

The Board continued with its policy to propose the ESF as Host Organisation of the EAI. The good experiences Europlanet has had with ESF were one of the reasons for this proposal. The ESF should perform at least 2 tasks (a) the retrieving of the member fees and (b) administrating the expenses of the activities (meeting, training events etc.). A cost/working hour statement for an estimated number of Core Organisations and institutions of the EAI will be produced.

3. Website

The website europeanastrobiology.eu was reserved. There will first have a minimum version there including

- General information
- Information about the Interim Board
- Action Plan
- Time plan for implementation
- Other documents (Folder, Executive summary, Communiques)
- Link to discussion website
- Announcements of events

When the EAI is launched, a more professional website with more information and a more elaborate structure will be implemented. This will have to contain detailed information about core organisations, the participating institutions and the host organisation.

4. Promotion events in the coming autumn and winter

The main promotion event will be on the last day of EPSC. It is planned to have a short presentation followed by an open discussion. The ideal timing is at the end of the Astrobiology session on Friday at EPSC. Furthermore, promotion events of the EAI should be planned in autumn in different countries (e.g. Spain, UK, France, Germany and Italy)

5. Finalisation of Action Plan

The draft of the Action Plan will be set out the draft to the community at the end of June at the latest.

6. Discussion with the community

Over summer the discussion with the community should take place on an apt forum. Google groups might be a possibility. Before the official launch there will be another telecon to include the input from the community.